


INVITATION TO BID STATE OF LOUISIANA DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING				BIDS WILL BE PUBLICLY OPENED: <div style="font-size: 1.2em; font-weight: bold;">NOV 01, 2005 10:00 AM</div>																													
<div style="border: 1px solid black; padding: 5px;"> =====> VENDOR NO. : 2203342 SOLICITATION : M508908 FILE NO. : 11/01/05 OPENING DATE : 11/01/05 </div> <div style="border: 1px solid black; height: 80px; margin-top: 10px; position: relative;"> <div style="position: absolute; top: 5px; left: 5px;"> =====> </div> </div>		PURCHASING AGENCY NO. : 107001 SEE NO. 8 BELOW. RETURN BID TO <div style="display: flex; justify-content: space-between;"> 2203342 11/01/05 10:00 AM M508908 </div>																															
<div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> VENDOR NAME AND ADDRESS </div>		OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095																															
<p style="text-align: center; font-weight: bold; font-size: 1.1em;">FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.</p>		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">BUYER</td> <td style="width: 40%;">: PETE JONES, CPPB</td> </tr> <tr> <td>BUYER PHONE</td> <td>: (225) 342-0274</td> </tr> <tr> <td>DATE ISSUED</td> <td>: 09/28/05</td> </tr> <tr> <td>REQ. AGENCY</td> <td>: 342PLD</td> </tr> <tr> <td colspan="2" style="text-align: right;">FOLD HERE--></td> </tr> <tr> <td colspan="2">PELTIER-LAWLESS DEVELOPMENTAL CTR</td> </tr> <tr> <td>AGENCY REQ. NO.</td> <td>: 60124-6</td> </tr> <tr> <td>ISIS REQ. NO.</td> <td>: 1281389</td> </tr> <tr> <td>VENDOR PHONE</td> <td>:</td> </tr> <tr> <td>FISCAL YEAR</td> <td>: 06</td> </tr> <tr> <td>CLASS/SUBCLASS</td> <td>: 07094</td> </tr> <tr> <td>SCHEDULED BEGIN DATE</td> <td>: 00/00/00</td> </tr> <tr> <td>SCHEDULED END DATE</td> <td>: 00/00/00</td> </tr> <tr> <td>T-NUMBER</td> <td>:</td> </tr> </table>				BUYER	: PETE JONES, CPPB	BUYER PHONE	: (225) 342-0274	DATE ISSUED	: 09/28/05	REQ. AGENCY	: 342PLD	FOLD HERE-->		PELTIER-LAWLESS DEVELOPMENTAL CTR		AGENCY REQ. NO.	: 60124-6	ISIS REQ. NO.	: 1281389	VENDOR PHONE	:	FISCAL YEAR	: 06	CLASS/SUBCLASS	: 07094	SCHEDULED BEGIN DATE	: 00/00/00	SCHEDULED END DATE	: 00/00/00	T-NUMBER	:
BUYER	: PETE JONES, CPPB																																
BUYER PHONE	: (225) 342-0274																																
DATE ISSUED	: 09/28/05																																
REQ. AGENCY	: 342PLD																																
FOLD HERE-->																																	
PELTIER-LAWLESS DEVELOPMENTAL CTR																																	
AGENCY REQ. NO.	: 60124-6																																
ISIS REQ. NO.	: 1281389																																
VENDOR PHONE	:																																
FISCAL YEAR	: 06																																
CLASS/SUBCLASS	: 07094																																
SCHEDULED BEGIN DATE	: 00/00/00																																
SCHEDULED END DATE	: 00/00/00																																
T-NUMBER	:																																
VEHICLE																																	
TO BE COMPLETED BY VENDOR																																	
<ol style="list-style-type: none"> 1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT). 																																	
INSTRUCTIONS TO BIDDERS																																	
<ol style="list-style-type: none"> 1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 030DAYS ARO _____ 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN. 																																	
VENDOR PHONE NUMBER: FAX NUMBER:		TITLE		DATE																													
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)			NAME OF BIDDER (TYPED OR PRINTED)																														

STANDARD TERMS & CONDITIONS	INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 TIME: 10:00 AM T-NUMBER :	BIDDER:	PAGE 2

11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

12. CONFERENCE:

NA
NA
NA

13. BID FORMS.

ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:

A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;
 B. BID FILLED OUT IN PENCIL; AND
 C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY.

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING.

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

17. AWARDS.

THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES.

UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 T-NUMBER :		TIME: 10:00 AM BIDDER:	PAGE 3

21. NEW PRODUCTS.
 UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

22. CONTRACT RENEWALS.
 UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.

23. CONTRACT CANCELLATION.
 THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.

24. DEFAULT OF CONTRACTOR.
 FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

25. ORDER OF PRIORITY.
 IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

26. APPLICABLE LAW.
 ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

27. COMPLIANCE WITH CIVIL RIGHTS LAWS.
 BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

28. SPECIAL ACCOMMODATION.
 ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

29. INDEMNITY.
 CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

30. SIGNATURE AUTHORITY.
 IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:

1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR
2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR
3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY.

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 T-NUMBER :	TIME: 10:00 AM	BIDDER:	PAGE 4

1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT:
 OFFICE OF STATE PURCHASING
 P O BOX 94095
 BATON ROUGE LA 70804-9095

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

OFFICE OF STATE PURCHASING
 CLAIBORNE BUILDING, SUITE 2-160
 1201 NORTH THIRD STREET
 BATON ROUGE, LA 70802

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.

ATTENTION:

RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC OR ON STATE PURCHASING'S AGPS BIDDERS LIST. ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.

- 2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.
- 3 VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 T-NUMBER :		BIDDER:	PAGE 5
<p>4 INVOICES. INVOICES WILL BE SUBMITTED BY THE CONTRACTOR TO THE USING AGENCY AND THE INVOICE SHALL REFER TO THE DELIVERY TICKET NUMBER, DELIVERY DATE, PURCHASE/RELEASE ORDER NUMBER. QUANTITY, UNIT PRICE, AND DELIVERY POINT. A SEPARATE INVOICE FOR EACH ORDER DELIVERED AND ACCEPTED SHALL BE SUBMITTED BY THE CONTRACTOR IN DUPLICATE DIRECTLY TO THE ACCOUNTING DEPARTMENT OF THE USING AGENCY. INVOICES SHALL SHOW THE AMOUNT OF ANY CASH DISCOUNT AND SHALL BE SUBMITTED ON THE CONTRACTOR'S OWN INVOICE FORM.</p> <p>5 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.</p> <p>DO YOU CLAIM THIS PREFERENCE? YES _____</p> <p>SPECIFY LINE NUMBER(S) : _____</p> <p>_____</p> <p>SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____</p> <p>_____</p> <p>(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)</p> <p>DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____</p> <p>IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?</p> <p>YES _____ NO _____</p> <p>FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.</p> <p>6 CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$100,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.</p> <p>A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT WWW.ARNET.GOV/EPLS</p> <p>7 EVERY ITEM BID SHOULD HAVE SUFFICIENT INFORMATION ENCLOSED WITH THE BID, IN ORDER TO DETERMINE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS. THE ABOVE REQUIREMENTS INCLUDE ITEMS IN WHICH THE BIDDER STATES HE PROPOSES TO FURNISH EXACTLY WHAT IS CALLED FOR IN THE SPECIFICATIONS.</p> <p>FAILURE TO COMPLY WITH THIS REQUEST MAY ELIMINATE YOUR BID FROM CONSIDERATION.</p>			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 T-NUMBER :	TIME: 10:00 AM	BIDDER:	PAGE 6
<p>8 LITERATURE AND/OR SPECIFICATIONS MUST BE SUBMITTED UPON REQUEST; IF REQUESTED, LITERATURE AND/OR SPECIFICATIONS MUST BE SUBMITTED WITHIN SEVEN (7) DAYS.</p> <p>9 THIS ORDER IS TO BE PAID FOR ON BEHALF OF THE STATE OF LOUISIANA BY THE LOUISIANA EQUIPMENT ACQUISITION FUND (LEAF).</p> <p>10 DELIVER TO: DOA/EQUIPMENT RECEIVING AREA 1502 NORTH 17TH STREET BATON ROUGE LA 70802</p> <p>11 BIDDER SHOULD INDICATE EITHER THEIR COMPLIANCE WITH EACH STATED SPECIFICATION REQUIREMENT, OR THEIR PROPOSED SPECIFICATION. FAILURE TO INDICATE ANY DEVIATIONS WILL BE INTERPRETED TO MEAN BIDDER IS FURNISHING EXACTLY AS SPECIFIED.</p> <p>THE SPECIFICATIONS DESCRIBE THE MINIMUM REQUIREMENTS. THE EQUIPMENT SHALL BE NEW, OF CURRENT MANUFACTURE, A PRODUCTION MODEL, AND MUST MEET ALL STATE AND FEDERAL SAFETY STANDARDS IN EFFECT AT THE TIME OF DELIVERY.</p> <p>ANY ADDITIONS, DELETIONS, OR VARIATIONS FROM THE SPECIFICATIONS SHOULD BE NOTED IN WRITING. MINOR DEVIATIONS FROM THE SPECIFICATIONS WHICH DO NOT IMPAIR COMPARATIVE FUNCTIONAL EQUIVALENCY WILL BE ACCEPTED.</p> <p>WORKMANSHIP: ANY EQUIPMENT DELIVERED UNDER THIS SPECIFICATION IS SUBJECT TO REJECTION IF THERE IS EVIDENCE OF POOR WORKMANSHIP BY EITHER THE VENDOR, OR THE ORIGINAL MANUFACTURER. ANY DEFECT MUST BE CORRECTED TO SPECIFICATION AND TO THE SATISFACTION OF THE AGENCY PRIOR TO INVOICE PAYMENT.</p> <p>TWO (2) COMPLETE SETS OF MANUFACTURER'S LITERATURE AND SPECIFICATIONS SHOULD BE SUBMITTED WITH YOUR BID.</p> <p>SUCCESSFUL VENDOR SHALL FURNISH OWNERS, OPERATIONS, AND SERVICE MANUALS.</p> <p>STANDARD WARRANTIES SHALL APPLY UNLESS OTHERWISE SPECIFIED.</p> <p>A SAFETY INSPECTION SHALL BE PERFORMED ON EACH UNIT PRIOR TO DELIVERY AND A LOUISIANA INSPECTION STICKER PROPERLY AFFIXED.</p> <p>****NOTE: DO NOT INCLUDE THE COST OF THE SAFETY INSPECTION IN YOUR BID PRICE. THE STATE OF LOUISIANA, OFFICE OF STATE PURCHASING WILL ADD THE COST OF THE SAFETY INSPECTION TO THE BID AMOUNT UPON AWARD. EIGHTEEN DOLLARS (\$18.00) WILL BE ADDED TO EACH VEHICLE WHEN THE SUCCESSFUL VENDOR IS DOMICILED IN THE FOLLOWING PARISHES: EBR, WBR, IBERVILLE, ASCENSION AND LIVINGSTON. UPON AWARD THE STATE OF LOUISIANA, OFFICE OF STATE PURCHASING WILL ADD TEN DOLLARS (\$10.00) TO ALL SUCCESSFUL VENDOR'S BID WHOSE DOMICILE PARISH IS OTHER THAN LISTED ABOVE.</p> <p>PRE-DELIVERY SERVICING AND ADJUSTMENT: DO NOT ATTACH ANY DEALER IDENTIFICATION, ADVERTISING, OR SIMILAR MATERIAL TO THE VEHICLE(S).</p>			

SPECIAL TERMS & CONDITIONS		INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 T-NUMBER :		BIDDER:	PAGE 7
<p>THE VEHICLE(S) SHALL BE CLEAN AND FREE FROM DEFECTS WHEN DELIVERED. PRIOR TO ACCEPTANCE BY THE STATE, EACH VEHICLE SHALL BE SERVICED AND ADJUSTED FOR OPERATIONAL USE, TO INCLUDE AS A MINIMUM, THE FOLLOWING:</p> <ol style="list-style-type: none">1. A LOUISIANA TEMPORARY LICENSE PLATE.2. A LOUISIANA SAFETY INSPECTION STICKER (UNLESS OTHERWISE SPECIFIED ON PURCHASE ORDER).3. A MINIMUM OF EIGHT (8) GALLONS OF FUEL FOR AUTOMOBILES, STATION WAGONS, VANS, AND TRUCKS (ONE (1) TON AND UNDER). A MINIMUM OF TWELVE (12) GALLONS OF FUEL FOR MEDIUM DUTY TRUCKS, AND TWENTY FIVE (25) GALLONS OF FUEL FOR HEAVY TRUCKS AND BUSES.4. FOCUSING OF LIGHTS.5. TUNING OF ENGINE.6. ADJUSTMENT OF ACCESSORIES.7. CHECKING OF ELECTRICAL, BRAKING, AND SUSPENSION SYSTEMS.8. CHARGING OF BATTERY(IES).9. ALIGNMENT OF FRONT END.10. INFLATION OF TIRES.11. BALANCING OF ALL WHEELS, INCLUDING THE SPARE.12. COMPLETE LUBRICATION OF ENGINE, CHASSIS, AND OPERATING MECHANISMS, WITH RECOMMENDED GRADES OF LUBRICANTS FOR THE AMBIENT TEMPERATURE AT THE POINT OF DELIVERY.13. SERVICING OF COOLING SYSTEM WITH PERMANENT TYPE ANTIFREEZE AND SUMMER COOLANT FOR MINUS 20 DEGREES FAHRENHEIT PROTECTION.14. SERVICING OF WINDSHIELD WASHER RESERVOIR WITH WATER AND APPROPRIATE ADDITIVES. <p>SPECIFY MAKE AND MODEL PROVIDING: _____</p> <p>_____</p> <p>_____</p> <p>LIST ANY ADDITIONAL OPTIONAL EQUIPMENT YOU ARE FURNISHING OVER THE REQUESTED REQUIREMENTS:</p> <p>_____</p> <p>_____</p>			

SPECIAL TERMS & CONDITIONS	INVITATION TO BID	
NUMBER : 2203342 OPEN DATE: 11/01/05 TIME: 10:00 AM T-NUMBER :	BIDDER:	PAGE 8
<div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 40%; display: inline-block;"></div> <div style="border-bottom: 1px solid black; width: 55%; display: inline-block;"></div> </div> <div style="border-bottom: 1px solid black; width: 100%; display: inline-block;"></div> <p style="margin-top: 10px;">LIST ANY DELETIONS BELOW THE REQUESTED REQUIREMENTS:</p> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 40%; display: inline-block;"></div> <div style="border-bottom: 1px solid black; width: 55%; display: inline-block;"></div> </div> <div style="border-bottom: 1px solid black; width: 100%; display: inline-block;"></div> <div style="border-bottom: 1px solid black; width: 100%; display: inline-block;"></div> <div style="border-bottom: 1px solid black; width: 100%; display: inline-block;"></div>		
VENDOR'S TELEPHONE NUMBER: _____		
<p>12 IN ORDER TO BE AWARDED THE BID, THE VENDOR, MANUFACTURER AND/OR DISTRIBUTOR MUST BE LICENSED FOR THIS PURPOSE BY THE LOUISIANA MOTOR VEHICLE COMMISSION IN ACCORDANCE WITH R.S 32:1251 AND/OR THE LOUISIANA USED MOTOR VEHICLE AND PARTS COMMISSION IN ACCORDANCE WITH R.S.32:771. WHERE APPROPRIATE, AN OUT-OF-STATE BIDDER MAY ENGAGE THE PARTICIPATION OF AN IN-STATE DEALER TO BE AWARDED THE BID. BY SIGNING THIS BID, THE BIDDER CERTIFIES IT'S COMPLIANCE WITH THE REQUIREMENTS OF THIS PARAGRAPH.</p>		

PRICE SHEET		INVITATION TO BID			
NUMBER : 2203342 OPEN DATE : 11/01/05 TIME: 10:00 AM T-NUMBER :		BIDDER:			PAGE 9
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	UNLESS SPECIFIED ELSEWHERE SHIP TO: LA PROPERTY ASSISTANCE AGENCY LA PROPERTY ASSISTANCE AGENCY AUTO SHOP 1502 NORTH 17TH STREET BATON ROUGE , LA 70802				
00001	COMMODITY CODE: 070-94-000000 COMMERCIAL CUT-A-WAY BUS, 72" HEADROOM 6 PASSENGERS, 1 DRIVER, 4 WHEELCHAIR POSITIONS. EL DORADO AEROTECH MODEL 220 WITH BRAUN MODEL L9171B INTERIOR LIFT OR APPROVED EQUALS. TO INCLUDE OPTIONS 1, 2, & 3 AND IN STRICT ACCORDANCE WITH THE SPECIFICATIONS, TERMS AND CONDITIONS. MAKE: _____ MODEL: _____ GVWR (10,500 LB MIN): _____ LB ENGINE (350 CID MIN): _____ CID WHEELBASE (146" MIN): _____ INCH O.A.L. (220" MIN): _____ INCH AUTOMATIC TRANSMISSION: _____ BRAKES: _____ SPARE TIRE: _____ POWER STEERING: _____ FUEL CAPACITY (30 GAL MIN): _____ GALLON F & R HD SHOCK ABSORBERS: _____ REAR STABILIZER BAR: _____ ALTERNATOR (165 AMP MIN): _____ AMP 12 VOLT DUAL BATTERY SYSTEM: BATTERY #1 (600 CCA MIN): _____ CCA	1	EACH		

PRICE SHEET		INVITATION TO BID			
NUMBER : 2203342 OPEN DATE : 11/01/05 TIME: 10:00 AM T-NUMBER :		BIDDER:			PAGE 10
LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	BATTERY #2 (600 CCA MIN): _____ CCA				
	AM/FM STEREO RADIO: _____				
	A/C (FRT & RR APPROX.53,000 BTU'S): BTU'S _____				
	HEATER (40,000 BTU MIN): _____ BTU'S				
	FIRE EXTINGUISHER (2A-10BC): _____				
	FIRST AID KIT (18 UNIT): _____				
	RED WARNING REFLECTOR KIT: _____				
	DRIVER SEAT(RECLINING HIGH BACK BUCKET): _____				
	REAR DOOR FLASHING LIGHTS: _____				
	HEADROOM (72" MIN): _____ INCH				
	ENTRY DOOR (70"H X 24"W MIN): _____				
	ENTRY STEPS: _____				
	FLOORS (MIN 14 GA STEEL): _____				
	FLOOR OVERLAY (MIN 1/2" EXT. PLY, BC OR BETTER): _____				
	DOOR OPENER: _____				
	INSULATION (FIBERGLASS, 1.5" MIN): _____ "				
	MODESTY PANELS: _____				
	WHEELCHAIR LIFT (MAKE/MODEL/CAPACITY): _____				
	WHEELCHAIR RESTRAINTS: _____				
	WHEELCHAIR OCCUPANT RESTRAINT SYSTEM: _____				
	DELIVERY A.R.O.: _____ DAYS ARO				
	SPECIFY BRAND (& NUMBER IF APPLICABLE) _____				

SPECIFICATIONS FOR VAN

WARNING TO BIDDERS: Bidder shall complete every item described in detail in the "Specifications Description" section by either entering a check mark in the space provided to indicate the item being bid is exactly as specified or bidder must enter a written description to indicate any proposed item which will deviate from the specifications.

THESE SPECIFICATIONS MUST BE EXECUTED IN ACCORDANCE WITH THE ABOVE INSTRUCTIONS AND RETURNED ALONG WITH BID AND LITERATURE TO BE CONSIDERED FOR AN AWARD.

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
General	<p>These specifications describe the minimum requirements for a modified van. 72" headroom, 6 passengers, 1 driver, 4 wheelchairs, interior wheelchair lift with options 1, 2, and 3. This equipment shall be new, a current production model or prior year model that has never been titled, and must meet all State and Federal safety standards in effect at time of delivery. Any additions, deletions, or variations from the following specifications must be noted. Any items, appearing in the manufacturer's regular published specifications furnished by the Bidder are assumed to be included in the "Bidder's Proposal." Any additions, deletions, or variations from the manufacturer's regular published specifications must be outlined in an attached letter. Minor deviations from this specification which do not impair comparative functional equivalency will be accepted.</p> <p>It is the intent of these specifications to describe a modified all-window van for handicapped passengers. The vehicle shall be esthetically pleasing in design with attention to the workmanship and details. Also of concern will be the ease in boarding, passenger comfort, visibility, and safety to both passengers and driver. Parts for the body, chassis, and equipment which the vendor proposes to furnish in the vehicle shall be readily available at a convenient source with a minimum of downtime.</p>	
Workmanship	<p>Any unit delivered under this specification is subject to rejection if there is evidence of poor workmanship, by either the vendor or the original manufacturer. Any defect, so noted, may be corrected by the vendor to the satisfaction of the Equipment Manager or his representative.</p>	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
Repurchase Clause	The Department reserves the right to purchase additional units at same price quoted for the balance of the model year.	
	<u>BASIC VEHICLE</u>	
Van	Shall be an all-window van.	
Capacity	Shall have a chassis manufacturer's gross vehicle weight rating (GVWR) of not less than 10,500 GVW pounds.	
Engine	<p>Shall be eight cylinder, gasoline fueled engine of not less than 350 CID. The engine package shall include but not be limited to the following appurtenances:</p> <p>A. Replaceable pleated paper element type air cleaner.</p> <p>B. Replaceable full-flow type oil filter.</p> <p>C. Heavy-duty cooling system.</p> <p>D. Coolant recovery kit.</p> <p>E. Required amount of permanent ethylene glycol base antifreeze to protect the cooling system to -20 F.</p>	
Wheelbase & Length	The wheelbase shall be not less than 146 inches and the overall length shall be not less than 220 inches.	
Transmission	Shall be the heaviest duty 4-speed automatic transmission available by chassis manufacturer incorporating a torque converter and auxiliary transmission external oil cooler.	
Brakes	Shall be a heavy duty dual hydraulic power assisted system with disc type brakes on the front wheels and drum or disc type on the rear wheels. A hand or foot operated parking brake shall be <u>supplied with a warning light on the dashboard.</u>	
Tires	First line, first quality. The combined load rating of the tires shall equal or exceed the GVW of the vehicle. A spare tire shall be furnished and mounted on a spare wheel. All tires and wheels shall be the same size and rating. Anti-theft lock to be provided if spare tire is mounted outside vehicle.	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
Axles	The front gross axle weight rating and the rear gross axle weight rating, in combination, shall equal or exceed the gross vehicle weight rating. The gear ratio shall provide a speed of not less than 55 mph without over-revving the engine.	
Steering	Shall be equipped with power steering.	
Springs	The front and rear springs, in combination, shall have a ground load rating equal to or exceeding the GVW rating of the vehicle.	
Fuel Capacity	Thirty gallon fuel tank(s) with clearly marked fuel-type instructions.	
Shock Absorbers	Shall be equipped with front and rear heavy-duty, double-acting shock absorbers of sufficient capacity to adequately stabilize the loaded vehicle.	
Stabilizer Bar	Shall be equipped with a stabilizer bar on the rear axle if design permits.	
Electrical System	<p>A 12 volt, dual battery system is specified with the following requirements:</p> <ol style="list-style-type: none"> 1. 165 amp alternator; 2. RV type, solid state, battery isolator rated equal to alternator output each leg, with a maximum voltage drop of one (1) volt; 3. Battery number one (1) will be manufacturer's standard equipment for vehicle furnished, at least 600 CCA; 4. Battery number two (2) to be group 31, 580 CCA Delco 2000 or equal. Bidders <u>must</u> provide comparison data. This battery is to provide power for the wheelchair lift, auxiliary air conditioner, flashing rear lights and electric door openers if applicable. <p>The batteries shall be mounted in an accessible location, in a lockable pull-out tray under the body, but shall not be mounted in the passenger compartment of the vehicle. The capacity and make of both the alternator and battery shall be provided as part of the bid.</p>	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
Radio	AM/FM Stereo.	
	The instrument panel shall have lamps sufficient to illuminate all instruments.	
Air Conditioning	Shall have a factory installed <u>front air conditioner and shall have a factory installed auxiliary rear air conditioner vented toward the front of the van.</u> All controls for both air conditioners shall be located in the driver's compartment. The rear air conditioner shall have a molded cover, covering all hoses, drains, and electrical wiring. The air conditioners should have a combined rating of approximately 53,000 B.T.U.'s.	
Heater	Each vehicle shall have a factory installed, hot-water type, combination fresh air and/or recirculating type heating system capable of a minimum free delivery of 40,000 B.T.U.'s. Heating system shall incorporate windshield defrosters. All controls for the heating system shall be located in the driver's compartment.	
Additional Equipment	The following items are supplementing if necessary, those items already cataloged as standard shall be furnished and installed:	
	A. Shall have a front and rear bumper.	
	B. A 2 A-10 B:C fire extinguisher shall be furnished and mounted in the vehicle. The operating mechanism shall be sealed with a type of seal which will not interfere with the use of the fire extinguisher and a pressure gauge shall be mounted on the extinguisher so as to be easily read without removing the extinguisher from its mounted position. Mounting of the unit shall not interfere with passenger entry or exit.	
	C. An 18 unit First Aid Kit with supplies shall be furnished and mounted in the vehicle. Mounting shall not interfere with passenger entry or exit.	
	D. A red warning reflector kit with not less than three reflectors shall be furnished and mounted in the vehicle. Mounting shall not interfere with passenger entry or exit.	
	E. There shall be sufficient interior lighting for night operation to illuminate the driver and passenger entry area and the interior aisle.	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

F. A 10" long, full view panoramic interior rearview mirror shall be installed in the center of the top, just above the windshield, and be fully adjustable. Exterior rearview mirrors of not less than 50 square inches with a 3" secondary or convex mirror shall be installed on the left side of the vehicle. An additional right side rearview mirror shall be a Mirror Lite Company, model Bus Boy or approved equal. It shall utilize a tripod mount and be placed on the right fender as far forward as vehicle design permits. An adhesive Vanguard lens (commonly called a "fish-eye") shall be installed in the rear of the vehicle.

G. A tire lug wrench and jack shall be furnished with provisions for storage.

H. An interior operated hood release shall be installed.

I. A reclining bucket-type high back driver's seat with a single, right side, folding arm rest and seat belt with retractor shall be installed. Seat to be same quality, color and material as OEM.

J. Two (2) six inch round alternating flashing lights - one red, one amber, mounted immediately above rear door, activated by lift door or right passenger door(s). The flasher for these lights shall be mounted under the hood of the vehicle. A dash mounted indicator light will be used to signal the driver when flashing lights are working.

K. The entire underside of the body and chassis including floor members, side panels below floor level, and fender wells shall be coated with material of the non-flammable resin type; polyolefin or equivalent, at the time of manufacture. All openings in the floor boards and fire wall shall be sealed.

BODY MODIFICATIONS:

It is the intent of this portion of the specification to describe the body modifications with appurtenances to meet the requirements of the end user.

The following items are representative of the minimum requirement of the van. It is the desire of the State to purchase a standard industry modified body in-so-far as it meets or

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

exceeds the following specifications. All modifications shall comply with the Federal Motor Vehicle Safety Standards.

**Body
Structure**

- A. Roof Extension: Provide not less than 72 inches of headroom in the entire vehicle. Interior and exterior of the roof may be either fiberglass, steel, or aluminum.
- B. Entry Door: The passenger entry door shall be not less than 70 inches high and minimum horizontal opening of 24".
- C. Entry Steps: The step well shall be integral with the body and fabricated from heavy-duty welded steel on aluminum with adequate reinforcement. Individual risers shall not exceed 9 inches in height. The bottom step shall not exceed 13 inches from the ground.
- D. Floors: Shall be of prime commercial quality sheet steel of at least 14 gauge.
- Floor shall be level from front to back and from side to side, except in the toeboard and driver's seat platform area.
- The floor overlay shall have a minimum of 1/2" exterior plywood, grade B-C or better. The aisle, entrance and step tread areas shall be covered with RCA, or approved equal, 3/16" thick ribbed non-skid type transit rubber flooring. All other areas shall be not less than 1/8" thick of the same type except it may be ribbed or smooth.
- Extruded aluminum trim molding shall cover the aisle joints.
- E. Interior Paneling: All interior walls shall be paneled, including doors with a durable easily cleanable material.
- F. Door Opener: For vans with an extended front door and step well, the door opener must be an electrical/switch type easily operable from the driver's seat.
- G. Windows: Van shall be an all-window unit. (Windows shall comply with the Federal Motor Vehicle safety standards.) Side passenger windows shall be provided throughout the passenger compartment. Windows in the passenger compartment shall be the maximum number of window capable

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

of opening for make and model bid. Two (2) emergency exit windows shall be provided, one on each side of passenger area. Window shall be equipped with adequate locking features and equipped with devices to prevent window sections from moving or sliding by themselves during vehicle stops and starts.

H. Insulation: Shall be installed in all sidewalls and roof. Insulation shall be fiberglass not less than 1 1/2 inches thick. Polyurethane insulation will not be allowed as insulation material.

I. Modesty Panels: A modesty panel shall be installed on the left side of the passenger entry area. The supports of the modesty panel shall be fully padded on 7/8 inch stainless steel.

A 10" grab rail shall be installed on the modesty panel to provide easy entry and exit for the passengers.

J. Passenger Assist Stanchion: A vertical stanchion shall be installed inside the van adjacent to the front edge of the side (passengers') door entranceway. The stanchion shall extend from the surface of the side door's step to the body frame structural member over the doorway. Care should be taken in placing the stanchion so that it does not overly protrude into the entranceway, thereby obstructing traffic. The stanchion should be approximately 2" clear of the side of the entranceway. The stanchion shall be of minimum 1 1/4" outside diameter stainless steel tubing and shall be padded.

The stanchion shall be mounted securely to the frame of the vehicle. The strength (tubing to resist defection and mounting to resist pulling away from the body) of the stanchion shall be sufficient to withstand the force exerted by a 350 pound person using the stanchion to help pull himself up and into the van from the ground level.

The vendor shall submit a description of the stanchion, including physical location, and mounting procedures with his bid. Formal drawings need not be submitted; clear hand drawn sketches will be acceptable.

K. Paint and Trim: The exterior color of the vehicle shall be white; the interior color of the vehicle and seats shall be grey.

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

Seating

All seats shall be forward-facing (including wheelchair).
 (NOTE: The driver is **NEVER** counted as a passenger.)

It is the intent of this portion of the specification to describe the seating requirements in the vans.

- A. A sketch of the seating plan shall be submitted by vendor with bid.
- B. All seats shall have not less than 9 inches between the front of the cushion and the back of the next forward seat, if applicable.
- C. Single passenger seats shall be not less than 17" wide. The two-passenger seats shall be not less than 34" wide. All seats shall have a cushion depth of not less than 16".
- D. The aisle width between seats shall be not less than 15".
- E. All seats shall be permanently mounted and equally spaced.
- F. All seats shall be upholstered with heavy-duty truck-type vinyl material.
- G. Each passenger position shall have a 60", seat frame mounted seat belt with automatic lock retractor. IIC Corp., model #KB209 or equal.

MISCELLANEOUS TECHNICAL SPECIFICATION

- A. All metal shall be thoroughly cleaned, paint lock process or acid etched, and primed. All exterior visible metal shall be painted in addition to priming. All welded joints shall be cleaned and primed.
- B. There shall be no sharp corners on the unit that will cause injury to passengers. All corners that could cause injury to passengers shall be slightly rounded and filed smooth.
- C. All welds shall be relatively free of slag inclusions and undercut. Fillet weld sizes shall be equal to the thickness of the least of the joined plates.
- D. All material installed shall be new and free of rust.

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
	E. No wires shall be visible on the exterior or interior of the unit.	
	F. Weather stripping shall have no coating of any type.	
	G. The body shall be free of all cracks, dents, and defects due to metal fatigue or physical damage.	
	H. All switches shall be permanently labeled.	
	I. All windows shall be free of any defects due to welding slag or assembly damage.	
	J. All units shall be thoroughly cleaned and weather sealed prior to inspection.	
	K. All interior signs may be painted or decals.	
	L. Burn marks, cuts, or scuff marks will not be allowed on the interior or exterior of the unit.	
	M. All hoses supplied in assembling the unit described in these specifications shall have temperature and p.s.i. ratings in excess of maximum operating temperatures and pressure of fluids or materials being transferred.	
	N. The component parts of the unit shall be of proper size and design to safely withstand maximum stresses imposed by a capacity load.	
	O. The entire unit shall be watertight and tested for any water leaking into the interior of the vehicle prior to delivery.	
	P. All vehicles shall be completely road tested prior to delivery.	
	Q. All vehicles shall be delivered with a minimum of ½ tank of fuel.	
Change Orders	Any modification or amendment will be set forth in a Purchase Order Change. All Change Orders will be issued by the Division of Administration's Purchasing Section.	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
Descriptive Literature	UPON REQUEST TWO (2) COPIES OF DESCRIPTIVE PRODUCT ADVERTISEMENT - LITERATURE (BROCHURES) MUST BE FURNISHED WITHIN TEN DAYS TO BE CONSIDERED FOR AN AWARD.	
Product Support Literature	EACH PIECE OF EQUIPMENT WILL BE ACCOMPANIED BY COPIES OF THE FOLLOWING LITERATURE:	
	<ol style="list-style-type: none"> 1. Certificate of Origin (one copy) 2. Dealer's Service Policy (one copy) 3. Owners/Operators Manual (one copy) 4. Service Manual (two copies) - To include Service/Repair information as applicable for: <ol style="list-style-type: none"> a. Chassis/understructure b. Engine c. Transmission d. Passenger body 5. A wiring diagram of all components installed by the vendor shall be furnished with each unit. 6. Miscellaneous Manuals (one copy each), including: <ol style="list-style-type: none"> a. <u>Safety Manual</u> describing operator "do's and don'ts" for safe vehicle operation. b. Tire Maintenance/Tire Car Manual 7. Copies of all Manufacturer's standard product warranties along with warranties covering any equipment sub-systems (engines, tires, accessories, etc.) attached to the principal equipment. 	
Warranties	The warranty of each unit shall include chassis, engine, drive train, modifications, etc., and shall be for a minimum of one year or 12,000 miles from date the DHH/OCDD/PLDC puts the unit into service or within 90 days after acceptance, whichever is sooner. Vendor will be notified by mail of the in-service date by the DHH/OCDD/PLDC.	
General	All equipment cataloged as standard for the basic vehicle, unless superseded by these specifications, to be furnished and included in purchase price of the vehicle.	

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

Vehicle shall be delivered completely assembled and ready to operate to Louisiana Property Assistance Agency/Fleet Division.

Louisiana
Safety
Inspection

Safety inspections shall be performed on each vehicle prior to delivery and a Louisiana State Safety sticker properly affixed.

Miscellaneous
Requirements

A mileage certification form as required by the Louisiana Public Safety Department should be completed by the vendor and furnished upon delivery of the vehicle.

Modification to the vehicles may be performed by a second-stage manufacturer.

Vehicle shall comply with Louisiana State and Federal emission requirements in effect at time of delivery.

NOTE: Time of delivery may be considered in determining successful bidder.

Invoices will not be accepted until the delivered unit passes inspection for specification compliance.

A notarized Bill of Sale must be furnished with each unit upon acceptance.

ItemSpecifications DescriptionBidder's Proposal**OPTION 1 - FULLY AUTOMATIC WHEELCHAIR LIFT**

1. The complete wheelchair lift unit shall be fully automatic, including folding and unfolding of the platform and shall be electric powered or electro-hydraulic powered. The lift shall be rated by the manufacturer as sufficient to lift 800 pounds.
2. The overall depth of the lift assembly in the stored position inside the vehicle shall not exceed 15 inches when measured at the floor level from the lift entry doors. No component accessory to the lift shall extend more than 21 inches.
3. Lift must meet all ADA requirements.
4. If the lift assembly incorporates a crossbar over the top it shall be above the door opening.
5. The wheelchair lift assembly shall be mounted on the right side of the vehicle and inside of the side entry towards the rear. Exterior lifts will not be accepted in this specification.
6. The entry for the lift shall be behind the normal front entry towards the rear.
7. The lift entry shall have a clear opening height of not less than 68 inches from the floor of the vehicle.
8. A positive factory installed locking device shall be installed to hold the door or doors for the lift entry in the open position. No add-on locks or rubber band type locking devices will be allowed.
9. A down-pressure cutoff device shall be installed to stop the downward movement of the platform on contact with the ground if this mode is power activated. Jacking of the vehicle by the lift shall not be allowed.
10. The lift platform shall stop automatically at the floor level of the van for loading and unloading wheelchair passengers. A light shall be installed inside the vehicle over the lift area.
11. Power lift shall have provisions for emergency fold-out, lowering, raising, and fold-in.

<u>Item</u>	<u>Specifications Description</u>	<u>Bidder's Proposal</u>
-------------	-----------------------------------	--------------------------

12.	<u>Parts Books, Manuals, Drawings, and Training</u>	
-----	---	--

The contractor shall furnish with each installed wheelchair lift assembly one (1) complete set of operating instruction, trouble-shooting guide, inspection and service guide, and detailed parts list.

The contractor shall furnish with each installed wheelchair lift a complete schematic wiring diagram covering all electrical equipment and electrical circuits installed by him, complete with wiring color codes.

The contractor shall furnish with each installed wheelchair lift, a complete schematic diagram of all hydraulic circuits installed by him.

Bidder to furnish full information on the lift he proposes to furnish with bids.

Item

Specifications Description

Bidder's Proposal

OPTION 2 - WHEELCHAIR RESTRAINTS

Each wheelchair shall be provided with restraint devices that will secure the wheelchair in the designated wheelchair position. These should be adjustable chair restraint/tie down retractors with "A" track mounting hardware to fit "A" track on floor of bus. Q-Straint #Q-8101-A or approved equal.

OPTION 3 - WHEELCHAIR OCCUPANT RESTRAINT SYSTEM

A restraint system shall be provided for the occupant of the wheelchair at each wheelchair position. The wheelchair occupant restraint system shall be a retractable lap and shoulder belt combo with height adjuster it is secured to the floor of the vehicle by means of an L bracket. Occupant restraint belt to be at least 110" in length. Q-Straint #Q8-6326-A1 or approved equal.